



ABINGTON TOWNSHIP FIRE DEPARTMENT

OPERATIONAL GUIDELINE #52

Near-Miss Reporting System

BACKGROUND:

A near miss experienced by a firefighter can improve the knowledge, skills and abilities of everyone who is made aware of it. Reporting near-miss events in Abington Township will help prevent an injury or fatality of a firefighter. Near-miss reporting has worked effectively in other industries, especially aviation, since team members have more knowledge. Industries using near-miss reporting systems have lower injury rates and fewer worker fatalities.

1.0 PURPOSE:

The Fire Fighter Near-Miss Reporting System is a voluntary, confidential, non-punitive and secure reporting system with the goal of improving fire fighter safety.

2.0 RESPONSIBILITIES:

Submitted reports will be reviewed by the Chief Safety Officer and forwarded to the Safety Officer Committee. Identifying descriptions are removed to protect the submitting fire fighter's identity. The report is then posted on the ATFD web site for other fire fighters to use as a learning tool. A monthly summary shall be submitted to the Fire Chief for posting in the fire station and review at monthly meetings.

The Safety Officer Committee shall review the reports and make recommendations for training, equipment, and/or operational guidelines based on the reports. The recommendations shall be presented to the Fire Chief's.

3.0 NEAR-MISS REPORTING FORM

The Near-Miss Reporting form will be available in an accessible manner that provides anonymity in each of the fire stations. The supply will be maintained by the staff from the ATFD.

Upon completion of the form, it is mailed to:

***Attention: ATFD Safety Officer
Abington Township Fire Department
1176 Old York Road
Abington, Pennsylvania 19001***