



ABINGTON TOWNSHIP FIRE DEPARTMENT

OG - 700-101

Guideline for General Use of Fire Training Facility

1.0 PURPOSE

This document is intended to serve as an overview for the general usage of the Fire Training Facility.

The Abington Township Fire Department can be thankful to those members of the department who had the forethought in the 1950's to recognize the value of training. In 1957, members of the fire department were successful in having land set aside for the purpose of being utilized for fire training activities and constructed the current 5 story Drill Tower. In 1982, the Burn Building was constructed that is currently used for live fire training. In 2007, an addition was erected which expanded the Burn Building for enhanced usage. The facility has continued to evolve over the years since first established and will continue to evolve in the years ahead.

2.0 RESPONSIBILITY

The responsibility to ensure that the above actions are taken in an appropriate manner is defined as indicated below:

2.1 Company Members (CM)

2.2 Company Officers (CO)

3.0 PROCEDURE

3.1 General

- 3.1.1 Any concerns, damages or injuries that occur while using the training facility are to be reported to the ATFD Fire Training Coordinator or the Director of Fire & Emergency Management Services immediately.
- 3.1.2 It is the responsibility of all who use the facility to properly maintain such and clean up after each use any debris or trash that is generated during the use or function of the premises.
- 3.1.3 It is the responsibility of those who use the facility to properly secure the facility upon leaving. The Accessory Building is provided with a flashing red light to indicate that an overhead door is open. If you notice the light flashing as you depart, you need to close and secure the building.

3.2 Routine Usage

Each company has been designated with an evening for the use of the training facility. This designation is as follows:

Monday	Edge Hill Fire Company, Station 400
Tuesday	McKinley Fire Company, Station 200
Wednesday	Roslyn Fire Company, Station 500
Thursday *	Abington Fire Company, Station 100

Thursday *	Weldon Fire Company, Station 300
------------	----------------------------------

* As noted, 100 and 300 have the same evening for usage. It is incumbent upon the officers and members of each company to communicate any usage conflicts that may arise in the way of training activities at the facility.

3.3 Special Usage

When a deviation is expected to the above schedule, it shall be the responsibility of the involved company to notify/request the use of the facility from the normal use company.

- 3.3.1 There are times when a non-township fire company will seek to or be invited to utilize the training facility for fire training purposes. This is generally a mutual aid company from the immediate area in which Abington Township will normally operate with.
- 3.3.2 In an effort to control this activity, typically it will be suggested that this activity be limited to twice per year.
- 3.3.3 A township fire company shall serve as the host to any non-township fire company and assumes full responsibility as to the activity of the non-township fire company while on the premises.
- 3.3.4 A non-township fire company shall not be permitted usage alone or without representation of a training officer from the Abington Township Fire Department.
- 3.3.5 Use of the facility requires advanced reservation. Reservation requests are to be coordinated through the ATFD Fire Training Coordinator.

3.4 Classroom Use

The classroom of the Public Safety Training Facility is available for use when classroom applications are needed. The classroom comfortably seats 50 individuals at tables and has all the modern audio visual equipment necessary for instructional purposes. Use of the facility requires advanced reservation. Reservation requests are to be coordinated through the ATFD Fire Training Coordinator or the Director of Fire & Emergency Management Services.

4.0 RECORDS

4.1 Activity Usage Form

Located on the desk within the Accessory Building is an Activity Usage Form. This form is to be completed each time the facility is used. This will aid in maintaining the facility as well as recognizing when supplies are running low, etc.